AGENDA

Healthy Food for All Work Group

Lawrence Public Library, Meeting Room A, KS 66044-3701, United States

3:00pm – 4:30pm, Wednesday, February 21st, 2017

| Agenda items | Notes | Action Items |
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| 1. **Introductions**
 | Agenda1. Share agency accomplishment pertaining to HFFA work. Include:
	1. Who, what, where, when, any partners, number of participants, description

NotesAttending: Kaylee, Kelsie, Michelle, Alzerene, Connie, Gwen, Allison, Norm,  |  |
| 1. **Announcements**
 | Agenda1. Nation Builder Training
2. Food Systems Leadership Network-

 “Wallace Center launched a new national Community of Practice to support leaders and staff of non-profit, community-based organizations working on food systems change”1. Emergency Resources Spreadsheet-
	1. Work to update 211?
2. Summer Feeding Program Update- Michelle

Notes1. Nation builder training: We will be using it for communications, email and more; notify Kelsie if you would like to attend the training; Gwen will attend
2. Food Systems Leadership Network: Includes professional development opportunities and internships
3. Emergency resources:
* Kaylee has been compiling a list of resources and will be sending them out electronically
* The goal is to update local 211 resources (question - do agencies have to update their own 211? Response: Agencies are not sure how they interact with Douglas county 211 - we may fall into Wichita area
* Important to note that pantries have their lists, as well as United Way, Douglas County and other organizations (Library)
* This is how the project originated - since everyone has their own lists, it might be helpful to update a master list that everyone is promoting (like 211)
1. Summer Feeding Program:
* The Planning committee is underway and has met once
* In 2015 - 49,862 meals provided at 7 sites   (6773 @ lib)
* 2016 - 45,296 meals provided at 9 sites
* 2017 - 40,655 meals provided at 12 sites (10k @ lib)
* Breakfast numbers were half
* Boys and Girls club #s went down (construction, other reasons?)
* The committee is looking at the numbers in order to make recommendations with a plan to create 4 sub-committees: transportation, communications, site ID, outreach to youth
* There is a texting program - any vendor that submits their sites to the USDA - you can get the 3 nearest summer food progs sent to you
* 131 texts were sent in 2017
* This can be one type of promotional for meal sites
* Full minutes and data from the committee or for more info, contact Michelle Heller
 | What: Notify Kelsie if you want to attend the Nation Builder trainingWho: Everyone |
| 1. **Subcommittee Break out session (30 minutes)**

Pantry: Sue, Christina, Jessica, Connie, Gwen, LizCorner stores: Michelle, Helen, Melissa, Kelsey, Brooke | Points of Discussion: 1. Continued work on projects
	1. Intern projects-submit to Kelsey
	2. Action items moving forward-Specific assignments.
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| 1. **Subcommittee report to group**
 | Small report back on discussion and action stepsHealthy Pantries* There is a grant submission through Dillons/Kroger; we discussed requesting funding for: food for pantries, funding for a position for boots on the ground, ordering supplies, funds for translation, creating support/ed. Materials
* We will check in with the health department for the fiscal agent for the grant
* Plan to distribute food pantry promotional materials to all Douglas County pantries
* Reviewed and took suggestions for the foods to encourage list for pantry managers who purchase foods
* How best to educate pantry managers about nutrition labels and content?
* Supplies that arrived: window clings & recipe clips

SHSH* Have identified a community coordinator - Larissa Chamby who is a graduate student focused on sustainable land use, earthworks urban farm, community gardens, and has worked as a para and district translator; will be planning community events, and working with Kaylee
* Moving forward to work with the pilot store to add healthy inventory based on customer surveys (first store is at 23rd & harper - conoco gas station)
* Starting conversations with other stores as well (Dillons)
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| 1. **Additional updates**
 | Agenda1. Announcements for the group
2. Next meeting- 3/21, 3-4:30pm, Signs of Life Conference Room- 722 Massachusetts St, Lawrence, KS 66044

NotesOther notes:* Norm from DCF spoke about a community forum that occurs on an annual basis; The last couple of times they had minimal attendance; They aim to deliver information to the community but also receive information from them as well; He asked if the current format is too long (all day workshops) or if people have specific program workshops that are a smaller time commitment; people may be hesitant to come for one session – possibly an open house style?

Question - Do you conduct surveys? They have conducted surveys in the past; Attendance has been good except the previous years; used to host at places with enough rooms for breakout sessions; the survey idea for community partners is a good ideaComment - It might be good to collect feedback about services, barriers, that sort of thingChristina – Commented that she would like to find a way for HFFA to participate more in the planning related to the completed community assessment; Poverty, affordable housing, good paying jobs, are newer topics; Livewell will be convening the nutrition piece, and we might receive an email in April; perhaps we could do something along with our regular meeting; it’s been 5 years since the last assessment; we can help shape what the upcoming 5 years might involveQuestion – Is the conversation about Livewell continuing as an entity or changing into something else?Christina - The jury is still out about whether we’ll change some of the focus areas; there was some talk about livewell having a broader role to play; sexual violence prevention is a newly funded effort and we’re looking for a new collaboration effort like prevention which includes poverty, access to services, etc.; The big question Is whether Livewell the group to address these needs or some other group like family promise or united wayNext meeting - 14, 21 or 28th Doodle poll coming soon! | Kelsie- will send out a doodle about the next meeting |
| 1. **Adjourned**
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